

## **St. Stephen's Secondary School Catholic School Council Meeting**

Tuesday, November 4<sup>th</sup>, 2008

**Present-** Laura Pomfret, Susie Drever, Shannon Everest, Anita Fegan, Sheeran Rush-Jeanes, Jan Ethier, Jackie Freeman, Taylor Farrell, Amy Crawford, Marty Cole, Joanne Bibby

**Regrets** - Valerie McCormick

**Welcome/Prayer** - Susie Drever

**Approval of Agenda-** Laura/2<sup>nd</sup>: Anita.....all in favour.

**Approval of Minutes-** To add "Staff Rep" instead of Teacher Rep, as Jan Ethier and Monica Hurley will be alternating at meetings. Anita/2<sup>nd</sup>: Laura...all in favour.

### **Reports-**

**Student Council:** Amy Crawford/Taylor Farrell

- ❖ Bandzilla on Nov. 6<sup>th</sup> (3 bands) in cafeteria.
- ❖ Nov. 20<sup>th</sup>-Movie Night in Cafeteria
- ❖ Remembrance Day Assembly
- ❖ Terry Fox Run in Sept. went well
- ❖ Dance- Dec. 11<sup>th</sup>

**Staff:** Jan Ethier

- ❖ Students Helping Seniors-this week there will be Gr. 11/12 students helping seniors with yard work (2 hrs). This is 5<sup>th</sup> year doing this...
- ❖ Grade 9 Retreats- ½ day period #1 there are 3 students working with Jan/ Period #2 students going to St. Elizabeth-
- ❖ "Ministry Reach-Out Program" going well... "Tree of Kindness"

**Principals:**

- ❖ Sheeran explained role of Chaplain at our school-counselling for both students and staff, spear-heading retreats, "Ministry of Presence".
- ❖ Parking lot prepared for paving. Tenders close Oct. 31<sup>st</sup>, and Nov.10 the Company involved will start.
- ❖ Oct. 16<sup>th</sup>-Parent/Teacher Night was well attended. Council was not present for sale of 50/50 tickets, or sale of uniforms. Perhaps forming a committee would be good idea, as Admin. Staff are busy. Will mention in Council Corner for parents wishing to donate uniforms to have for sale at Parent-Teacher Nights/Grade 9 Info Night. Laura informed those who did not know uniforms are kept in the cupboard. Will discuss further with Council members for next sale of uniforms and 50/50 tickets.
- ❖ Oct. 17<sup>th</sup> attended Retirement Night- passed around itinerary of evening.(Chris B)

- ❖ Grade 9 student's rec'd "Fuel Coupons" for cafeteria-Healthy Meal Plan" – Durham Region recognized our cafeteria as having healthy options.
- ❖ Have Trent University Student Teachers (6), as well as 1 from Niagara College.
- ❖ Oct. 27<sup>th</sup>- PA Day (Safe Schools)- Rob Morrison and Wendy Clarke presented. Legislation/Discipline/Restorative Justice...Pilot School Project.
- ❖ Health & Safety inspections are carried out at our school. Emergency preparedness-there is need to have drills in place.
- ❖ Const. Heather Breeze de-briefing to staff and students
- ❖ Jan Ethier responsible for in-service on "Anti-phobia"-( Multi-Cultural) periods 4 & 5 participated.
- ❖ Take Your Kid To Work Day Wed. Nov.5<sup>th</sup>- Gr. 8's from Holy Family/St. Elizabeth's/St. Joseph's/ St. Francis coming to high school (Michelle Heffernan). Music teacher( Ms. Harris) will show students instruments in her Music class.
- ❖ Need someone to do blurb for the School Newsletter from Council –information on School Council/upcoming events....

**Chairperson:** Susie

- ❖ Sheeran and Susie attended School Chair's mtg. in Peterborough. Susie passed info around on Trans-fats within cafeterias info received from evening. A binder on School Council info will be left in office, where School Council minutes are kept.
- ❖ Applied for PRO grant (\$1,000.00) again this year. Would like to have guest speaker on "Mental Health Issues". The Wealthy Barber? If the grant is approved, will discuss further. Should know by Dec/January for the 2009 School Year.
- ❖ OAPCE- Rep was present (from Kingston) at Chair mtg. Next conference in Toronto.
- ❖ Had nomination forms for "Teacher of the Year"- Will have available for students to nominate if they wish.. Sheeran also had forms available at the school.
- ❖ 2 policies to be reviewed – Chair Mtg. - # 703 Opening and Blessing of New Schools...# 706 Valuing Diversity. Will pass along to Valerie, and discuss at next meeting.

**Treasurer's:** Anita

- ❖ Anita reported PRO Acc't = \$797.21/ Council Acct = \$ 627.56
- ❖ Laura has submitted report back to Ministry re: Funds spent on PRO Grant \$ - Oct.25/08.

**Parish Report:** Jackie

- ❖ (Laura welcomed and thanked Jackie for agreeing to be our Parish Rep for this year, and made mention Jackie is Parish Rep for St. Elizabeth's School)
- ❖ Have spoken to Fr. Paul in regards to coming to a Council Mtg. He is hoping to attend soon, is busy attending Schools one at a time. Will be keeping in touch with Fr. Paul.

### **New Business:**

- ❖ Re-visited concern about issue of not be allowed back-packs in the classroom. Parent concerned his daughter not having enough time to catch certain bus at the end of the day. School has yet to hear of any other parent concerned on this issue. Sheeran will look into how many may be affected by this, and bring back to the table.
- ❖ Spoke at length on Safe School Policies/Issues. Parents spoke out at how they are sending their children to this school, and will adhere to School's policies/Procedures. Several schools also have same procedures with no back-packs allowed in classrooms, as with cell phones/I-Pods.
- ❖ Laura brought to table discussion re:Guest speaker we had for first meeting in October. Since we had not finalized Laurene Livesy-Park attending our first meeting for October, we had not made a motion to give a monetary amount for her time. Some felt it was not discussed prior, so no motion was made at this time. A thank-you card to Laurene was sent by Laura, and perhaps we will have her come back to present again. Will send out more communication (Phone-system/flyers) at later date.
- ❖ Would also like to have Michelle Heffernan (Student Success) return to Council meeting.

Adjournment: Laura/2<sup>nd</sup>: Anita...all in favour. (8:50 pm)

