

Holy Trinity: Computer Department
Spreadsheets 3: Young Enterprise Accounts

A group of students are taking part in a Young Enterprise scheme. Their group is making mirrors to sell to the public. Antony is in charge of keeping track of the groups finances.

Each week, bills are paid (**Expenses**) and orders are paid for (**Income**). The group starts off with \$500 capital which has been gathered by a group of investors. At the end of each week, the week's income and outgoings are entered into a model:

<i>Gromit Industries (Young Enterprise Group #1)</i>				
Starting Capital:		\$500		
Date	Income	Expenses	Running Total	Comment
5/2/99	\$0	\$125	= C3+B6-C6	
5/9/99				
5/16/99				
5/23/99				
5/30/99				
6/6/99				
6/13/99				
6/20/99				
6/27/99				
7/4/99				
7/11/99				
Total profit made at end of Scheme				

If the weekly running total drops below \$0.00, then you should display "Overdrawn" in the Comment column, otherwise you should display nothing at all - " ".

This formula is an =IF formula

What you have to do

- 1 Create the spreadsheet. The font is Times New Roman, 12 and 14 point, sizes Plain, Italic and Bold
- 2 Make all the \$ values display as currency. **Each days outgoings and income should be no more than \$250 per day.**
- 3 The shaded cells contain formulae. The first Running Total formula has been given to you. **The others are different!**
- 4 Create a suitable **chart** showing the **Running Total** at the **end of each Week** - *this is harder than it looks!*
- 5 **Save** the spreadsheet as **Young Enterprise Accounts**.
- 6 Get a printout showing the **formulae** (this should fit onto one page).
- 7 Get a printout showing the **results** and the **graph** (this should fit onto one page).