

**Good Shepherd Catholic Elementary School**  
**Catholic School Council Meeting Minutes**  
**Monday, February 7, 2011**  
**7:00pm**

**In Attendance**

Tim Kellar, Gerard van den Wildenberg, Nora Tyll, Tracey Fyfe, Brent Madore, Heather Howard, Pat McNeil, Ray McGill, Rhonda Daley, Karen Sullivan, Sandra Cagan, Jennifer Sherlock, Jacqueline Muccio, Tammy Shiel, Shawna Shiel

**Regrets**

Virginia Marini, Nicole O'Sullivan

**1. Opening Prayer**

Gerard van den Wildenberg

**2. Approval of Agenda**

motion: Sandra Cagan                      second: Karen Sullivan                      carried: YES

**3. Approval of Minutes**

motion: Nora Tyll                      second: Brent Madore                      carried: YES

**4. Business Arising from Minutes**

**5. Treasurer's Report**

a) Nora mentions that the transfers that were approved at the last meeting have been completed and some additional funds have come into the pizza account. She also notes that some additional teachers have utilized the funds allocated to them. She reminds Council that the Power Hour account (2036) needs to be closed per the motion carried at the last meeting.

b) The Bussing and Excursions account (2199) is currently in the red due to the number of recent events and trips taking place. Nora puts forth a motion to transfer \$3169 from Pizza (2027) into Bussing and Excursions (2199) which would bring us to \$2000 in that account to cover upcoming field trips and special events. Motion was seconded and carried.

c) Gerard put forth the question to Nora and the rest of Council as to whether he needed to wait to order two new Smart Boards for the school or if he could proceed and order so that they could be installed during this school year. Council agreed that since the purchase had already been approved by council, he could proceed and order the boards. Nora puts forth a motion to transfer the \$4000 that is needed from the Magazine Fundraiser account (2030) into the Technology account (2022). Motion is carried by Council.

d) A question arises regarding getting new gym equipment for the school and Nora reminds Council that this expenditure has also been approved and is listed on the Spending Priorities Report. Gerard suggests that he will have a specific teacher in the school put together a list of necessities and the money (\$500) will be spent shortly.

**6. Vice-Principal Report (absent)**

**7. Committee Reports**

- a) Chair/Co-Chair - Tim received a brochure regarding the Parent Engagement Policy which is a government program that Jacqueline was looking into. The brochure was given to Jacqueline to have her look it over and summarize at the next meeting.
- b) Teacher Representative - absent
- c) Community Representative - Brent had emailed his report to Council members in advance.
- d) Student Representative - Shawna updated Council on current activities at the school. Paper Valentine hearts will be available to send to friends for 25 cents each. Funds raised will go to Anaphylaxis Canada. Battle of the Books will take place on February 16 and the grade 8 Valentine dance has been postponed until the end of the month.
- e) Fundraising Representative - Tammy reminded all that the school is only supposed to have one large fundraiser each year and that although parents may not perceive them as such, we have ongoing smaller fundraisers like Pizza Day, Hot Dog lunch, Sheep Shop, Lunch Lady all year long. Council had the concern of overdoing things when asking parents to give money. Tammy and Committee are already working towards next year's QSP fundraiser and are looking into other options in case we want to change fundraisers when we are able to next year. The Fundraising Committee mentioned that they were approached by a couple of parents regarding conducting smaller fundraisers for specific causes throughout the year but along with the aforementioned concern, Council also cautioned about conducting fundraisers that also provided monetary or reward-based gain to a specific individual. Sandra also mentioned that she has not received contact from the individual she was dealing with regarding the Kool-Aid jammer package collection. She has the collected packages and will try to follow up again. Lastly, the idea of the end of year barbecue was raised and the question of whether to do one this year or to change things up and do something different. The idea was presented of possibly doing a movie under the stars with popcorn etc. instead of the barbecue. Gerard suggests that a committee be formed to determine what might be best and to look at possible dates. Right now, Thursday, June 9 would be the best possible date.
- f) Allergy Awareness Representative - Karen wanted to thank Mrs. Marini and the grade 8 students for their help with the recent raffle. There is also a possibility that Anaphylaxis Canada may want to showcase Good Shepherd in the Spring. Karen is still looking to set up a meeting date and is also asking for volunteers for the Allergy Awareness Committee.
- g) Parish Representative - Heather wants to remind everyone that she posts her Parish Report every week on the school bulletin board so that it is available to all. She also brought up the school mass at St. Therese in May and wondered if perhaps the grade 7 students who will be doing their Confirmation this year could possibly assist.
- h) OAPCE Representative - Once again, Pat has received no official communication but Virginia did email him regarding a dinner taking place in Peterborough which ended up being cancelled due to bad weather. Tim mentioned that there should be an OAPCE Conference coming up in May to which the Board usually sends someone.
- i) Environment Representative - absent

## 8. Principal's Report

- a) Gerard informed Council that the Grade 8 graduation ceremony has been confirmed for June 23 at Holy Trinity.
- b) He also mentions that they have seen an improvement in the parking situation. The administration had some grade 7 and 8 students helping out but some parents were not treating them with respect so this has stopped. The smaller parking lot has now been cleared of staff cars for more kindergarten drop offs.

- c) St. Joseph's and Mother Teresa are joining to bring Dr. Karen Gordon to speak on May 3. The topic will be: Strategies to Teach Empathy and Gratitude to Teens. The schools are asking for support from Good Shepherd to offset the cost and Gerard wonders if this is something that Council would be willing to support. The suggestion is made for him to find out more details and to bring to next meeting.
- d) Gerard brought up an incident with one of the parents at the school who had confronted other parents at her child's school bus stop. The other parents were smoking at the bus stop. She asked if they could avoid smoking in front of the children and unfortunately an altercation arose as the other parents became quite irate. The parent questioned whether changes could be made to the Education Act where it would be stated that bus stops become like school property and as such, smoking be prohibited at them? The suggestion (and motion) was made that our Council pen a letter to John O'Toole's office asking for these modifications to be made. Motion carries with suggestion that the letter be signed by Tim, Jennifer and Gerard.

**9. Agenda Items for Next Meeting**

- a) Jacqueline Muccio to bring and summarize pamphlet regarding the Parent Engagement Policy.
- b) Finalize BBQ Committee and ideas for end of year event.

**9. Next Meeting Date**

Confirmed for Monday, March 7, 2011 at 7pm.

**10. Closing Prayer**

Gerard van den Wildenberg